

**IROQUOIS SCHOOL DISTRICT
ERIE, PA**

TEACHER APPLICATION PACKET INSTRUCTIONS:

Please include in this order:

- Cover letter - (should state which position(s) in which you are interested)
- Resume
- Standard Pennsylvania Teaching Application - (typed preferred) - (see PDE link below)
- Transcripts - (unofficial copies acceptable)
- References – (may include names, reference letters, observations, etc.)
- Praxis results - (unofficial copies acceptable)
- **Copy** of your Pennsylvania Teaching Certificate - (front & back) (out-of-state not accepted)
- **Copy** of your PA Criminal History Clearance (Act 34)
- **Copy** of your Child Abuse History Clearance (Act 151)
- Registration I.D. # of FBI Fingerprint Criminal History (Act 114)
- **Copy** of your Act 126 training certificate, if already obtained

Mail to (or deliver to the receptionist at):

Iroquois School District
District Administration Offices
ATTN: Personnel Office
800 Tyndall Avenue
Erie, PA 16511

(814) 899-7643 ext. 4004

Important Notes:

- Due to the large number of applications we receive, we ask that you **do not** call the district to check the status of the position(s) for which you are applying.
- Applications are kept on file for one (1) year. If you have previously submitted an application within the past year, you will **not** need to resubmit an entire packet. You may add any updated information by sending only the new material with a cover letter. It will be added to your current packet.
- Please send **only one** (1) application packet to our personnel office. No other copies (to principals) are required.

Thank you for your understanding and your interest in our district!